

Dear prospective vendor:

We are sending this application in response to your inquiry to our website.

Attached is the application, list of fees and criteria.

Please return the application before December 31, 2023.
Decisions about the market will be made by March 1, 2024.

Thank you for your interest in the market.

CRITERIA FOR ACCEPTING NEW VENDORS FOR THE MONROEVILLE LION'S FARMERS MARKET

1. Vendors must sell agricultural related products (e.g., produce, flowers, meat) or prepared foods (e.g., bread, jelly, pastries). No arts and crafts or flea market items allowed.
2. All products sold must be locally grown or, if processed food products, locally prepared.
3. Vendors selling prepared foods must have a retail food license and must meet all government regulations with respect to the preparation and storage of the products they sell.
4. Vendors must show proof of liability insurance, with Monroeville Lions and Monroeville Mall as rider. Lions do not maintain any liability insurance on alcohol-related vendors.
5. Space at the Market is leased only for the entire season.
6. Emphasis will be placed on providing a wide variety of products without overloading the market with any one particular product.
7. An application fee of \$200 is required once a vendor application has been accepted.
8. Vendor must apply for a permit from the Allegheny County Health Department.
9. Vendors providing samples must comply with hand-washing requirements as required by Allegheny County Health Dept.

APPLICATION FOR MONROEVILLE LIONS FARMERS MARKET

NAME _____

COMPANY _____

ADDRESS _____

CITY _____

STATE _____ ZIP CODE _____

PHONE _____

EMAIL _____

PRODUCTS TO BE
SOLD: _____

HOW MANY SPOTS ARE NEEDED (each spot is approximately
15' wide x 25' deep)? _____

LIST TYPE OF VEHICLE: _____

LIST LICENSES PERMITS AND LIABILITY INSURANCE FOR
YOUR BUSINESS: **(Please, attach copies of each to this
application.)**

ADDITIONAL INFORMATION: _____

SIGNATURE _____ DATE _____

FEES:

There is a **one time** application fee of \$200 payable only the first season.

Cost of one spot (approximately 15' wide x 25' deep) is \$400 per season (first season payment for one spot is \$600 including application fee).

Cost of two spots (approximately 30' wide x 25' deep) is \$630 per season (first season payment for two spots is \$830 including application fee).

Cost of three spots (approximately 45' wide x 25' deep) is \$865 per season (first season payment for three spots is \$1065 including application fee).

Payments, including the application fee, are due by **March 31, 2024.**

Applications and payments shall be made to:

Monroeville Lions Foundation
Attn.: Barbara Bain
422 Cottage Lane
Monroeville, PA 15146

412-607-6225
bainbh14@gmail.com