



Dear prospective vendor:

We are sending this application in response to your inquiry about participating in the 2027 Monroeville Lion's Farmers Market. Attached are vendor criteria, the application, and a list of fees.

Please return the application before March 1, 2027. Decisions on vendors will be made and vendors notified by April 1, 2027. Payment of fees and proof of liability insurance is due no later than April 30, 2027. Checks shall be made payable to: The Monroeville Lions Foundation. Applications and payment shall be sent to:

Monroeville Lions Foundation
Attn.: David Zimmer
1866 Old Ramsey Road
Monroeville, PA 15146

Phone: (412) 848-0964
Email: djzimmer62@gmail.com

Thank you for your interest in the Market.

CRITERIA FOR ACCEPTING NEW VENDORS FOR THE MONROEVILLE LION'S FARMERS MARKET

1. Vendors must sell agricultural related products (e.g., produce, flowers, meat) or prepared foods (e.g., bread, jelly, pastries, gyros). No arts and crafts or flea market items are allowed.
2. All products sold shall be locally grown or, if processed food products, locally prepared. We only allow the sale of products where the vendor has added some value, e.g., growing, cooking, baking, roasting, bottling, processing, etc. Permitting sales of products wholly grown or produced elsewhere would be to the detriment of vendors who sell locally grown or locally produced products. Our goal is to be a true farmer's market, not a supermarket.
3. The sale of alcohol is not permitted due to Gateway School District restrictions.
4. Emphasis will be placed on providing a wide variety of products without overloading the market with any one particular product.
5. Vendors shall apply for a permit from the Allegheny County Health Department.
6. Vendors selling prepared foods shall have a retail food license and shall meet all Allegheny County Health Department regulations with respect to the preparation and storage of the products they sell.
7. Vendors shall show proof of liability insurance, with the Monroeville Lions Foundation and Gateway School District as rider.
8. We prefer that all vendors attend weekly throughout the entire Market season, but we recognize that this is not always possible. However, all vendors, regardless of attendance, are required to pay the fee for the entire season. Subletting is not permitted.
9. Vendors shall provide a publicly available trash can if the products they sell are likely to result in the need for trash disposal by their customers. Vendors shall also clean up all trash around their site prior to leaving the Market for the day.

10. Vendors providing samples shall comply with the hand-washing requirements specified by the Allegheny County Health Department.
11. An application fee of \$200 is required once a vendor application has been accepted (only applies to new vendors, not returning vendors).

APPLICATION FOR MONROEVILLE LIONS FARMERS MARKET

NAME _____

COMPANY _____

ADDRESS _____

CITY _____

STATE _____ ZIP CODE _____

PHONE _____

EMAIL _____

PRODUCTS TO BE

SOLD: _____

HOW MANY SPOTS ARE NEEDED (each spot is approximately 15' wide x 25' deep)? _____

LIST TYPE OF VEHICLE: _____

LIST LICENSES PERMITS AND LIABILITY INSURANCE FOR YOUR BUSINESS: **(Please attach copies of each to this application.)**

ADDITIONAL
INFORMATION: _____

SIGNATURE _____ DATE _____

FEES:

There is a **one time** application fee of \$200 payable only the first season. The season runs from the Saturday before Mother's Day to the Saturday before Thanksgiving.

Cost of one spot (approximately 15' wide x 25' deep) is \$400 per season (first season payment for one spot is \$600 including application fee).

Cost of two spots (approximately 30' wide x 25' deep) is \$630 per season (first season payment for two spots is \$830 including application fee).

Cost of three spots (approximately 45' wide x 25' deep) is \$865 per season (first season payment for three spots is \$1065 including application fee).

Cost of four spots (approximately 60' wide x 25' deep) is \$1000 per season (first season payment for three spots is \$1200 including application fee).

Payments, including the application fee and proof of liability insurance, are due by **April 30, 2027**.