

Dear prospective vendor:

We are sending this application in response to your inquiry about participating in the 2025 Monroeville Lion's Farmers Market. Attached are vendor criteria, the application, and a list of fees.

Please return the application before March 1, 2025. Decisions about the market will be made by April 1, 2025. Payments shall be made out to: The Monroeville Lions Foundation. Applications and payments shall be sent to:

Monroeville Lions Foundation  
Attn.: Barbara Bain  
422 Cottage Lane  
Monroeville, PA 15146

Phone: (412) 607-6225  
Email: [bainbh14@gmail.com](mailto:bainbh14@gmail.com)

Thank you for your interest in the market.

## CRITERIA FOR ACCEPTING NEW VENDORS FOR THE MONROEVILLE LION'S FARMERS MARKET

1. Vendors must sell agricultural related products (e.g., produce, flowers, meat) or prepared foods (e.g., bread, jelly, pastries, gyros). No arts and crafts or flea market items allowed.
2. All products sold must be locally grown or, if processed food products, locally prepared.
3. Vendors selling prepared foods must have a retail food license and must meet all Allegheny County Health Department regulations with respect to the preparation and storage of the products they sell.
4. Vendors must show proof of liability insurance, with Monroeville Lions and Monroeville Mall as rider. Lions do not maintain any liability insurance on alcohol-related vendors.
5. Space at the Market is leased only for the entire season.
6. Vendors must provide a publicly available trash can if the products they sell are likely to result in the need for trash disposal by their customers. There is a dumpster at Monroeville Mall that vendors may use to dispose of trash.
7. Emphasis will be placed on providing a wide variety of products without overloading the market with any one particular product.
8. An application fee of \$200 is required once a vendor application has been accepted (new vendors only).
9. Vendors must apply for a permit from the Allegheny County Health Department.
10. Vendors providing samples must comply with the hand-washing requirements specified by the Allegheny County Health Department.

APPLICATION FOR MONROEVILLE LIONS FARMERS MARKET

NAME \_\_\_\_\_

COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

PRODUCTS TO BE  
SOLD: \_\_\_\_\_

\_\_\_\_\_

HOW MANY SPOTS ARE NEEDED (each spot is approximately  
15' wide x 25' deep)? \_\_\_\_\_

LIST TYPE OF VEHICLE: \_\_\_\_\_

LIST LICENSES PERMITS AND LIABILITY INSURANCE FOR  
YOUR BUSINESS: **(Please attach copies of each to this  
application.)**

ADDITIONAL INFORMATION: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## FEES:

There is a **one time** application fee of \$200 payable only the first season. The season runs from the Saturday before Mother's Day to the Saturday before Thanksgiving.

Cost of one spot (approximately 15' wide x 25' deep) is \$400 per season (first season payment for one spot is \$600 including application fee).

Cost of two spots (approximately 30' wide x 25' deep) is \$630 per season (first season payment for two spots is \$830 including application fee).

Cost of three spots (approximately 45' wide x 25' deep) is \$865 per season (first season payment for three spots is \$1065 including application fee).

Payments, including the application fee, are due by **April 30, 2025.**